

Survival Guide

Capacity Development Programme on Air Quality Management and Emission Reduction of PM_{2.5} for Member Countries of ASEAN Haze Agreement and Malé Declaration

19-23 September 2022, AIT Conference Center, Thailand

We are very delighted to welcome you to the **Capacity Development Programme on Air Quality Management and Emission Reduction of PM_{2.5} for Member Countries of ASEAN Haze Agreement and Malé Declaration (AQM 2022) Workshop**. We are doing our best to make this a productive and fruitful event. Thus, we requesting for your contribution in reading and following these guidelines and suggestions. Hopefully, this will make your life and our work easier.

Workshop Venue

The workshop will take place at the **AIT Conference Centre (Room B 108, Ground Floor)** from 19-23 September 2022



AIT Conference Centre (AITCC)

Asian Institute of Technology (AIT)
58 Moo 9, Km 42, Paholyothin Highway
(Near Thammasat University Rangsit Campus)
P.O. Box 4, Klong Luang
Pathumthani 12120, Thailand
Tel: (662) 516-2124
Websites: AIT (www.ait.ac.th); RRCAP (<http://www.rrcap.ait.ac.th/>)
Workshop (<http://www.rrcap.ait.ac.th/apn2022/>)

Below is the address of AITCC in the Thai Language:

เอเชียทีซีคอนเวนชันเตอร์ (AITCC), สถาบันเทคโนโลยีแห่งเอเชีย
58 หมู่ 9 ถนนพหลโยธิน ตำบลคลองหนึ่ง อำเภอคลองหลวง
จังหวัดปทุมธานี 12120
(ใกล้มหาวิทยาลัยธรรมศาสตร์ ศูนย์รังสิต)

(Please show this to Taxi Driver or anyone for asking address and location of AITCC)

Location of AIT



Please note that the workshop will take place in Room 108, near the reception. The room is comfortable and equipped with reliable wi-fi and water will be provided. Travel and Airport Transfer

Airports

Bangkok is served by two airports. Suvarnabhumi Airport (BKK) serves all international flights and the majority of domestic flights to and from Bangkok. Don Muang Airport (DMK) now serves mostly domestic flights. Both airports are located approximately 45 minutes from the city.

Taxi

AIT Conference Centre is located approximately 45 minutes from Suvarnabhumi International Airport. We do not have pick-up and drop-off arrangements for this workshop. We recommend the participants take a taxi from the airport to AIT Conference Centre. Taxis are available on the 1st level of the Arrival Hall of Suvarnabhumi Airport. As most taxi drivers do not speak English, it is advisable to contact the taxi hiring station to assist you with communicating with the driver. The one-way fare from the airport to AIT is approximately THB 700 plus THB 50 of airport surcharge and motorway toll charges are additional.

Entry in Thailand - visas

All participants should ensure that their passport **is valid for at least six months** from their travel dates. Participants from countries who will need visa are responsible for obtaining appropriate entry visas to Thailand from a Thai diplomatic or consular mission at their point of origin or en route to Thailand. The invitation letter may be regarded as a supporting document and evidence for visa purposes. Hotel booking will be provided upon request by the organisers and will need to be attached to the visa application. All the participants are requested to process the visa on their own and the visa cost will be reimbursed by workshop management. A participant should submit the receipt of Visa during the workshop.

Getting from AIT to Bangkok

AIT is approximately 20 kilometres from the Skytrain (Yaek Kor Por Aor Station (N23) (in Thai: สถานีแยก คปอ.) BTS and Subway (MRT Chatuchak Park) stations from where you can easily reach the centre of Bangkok

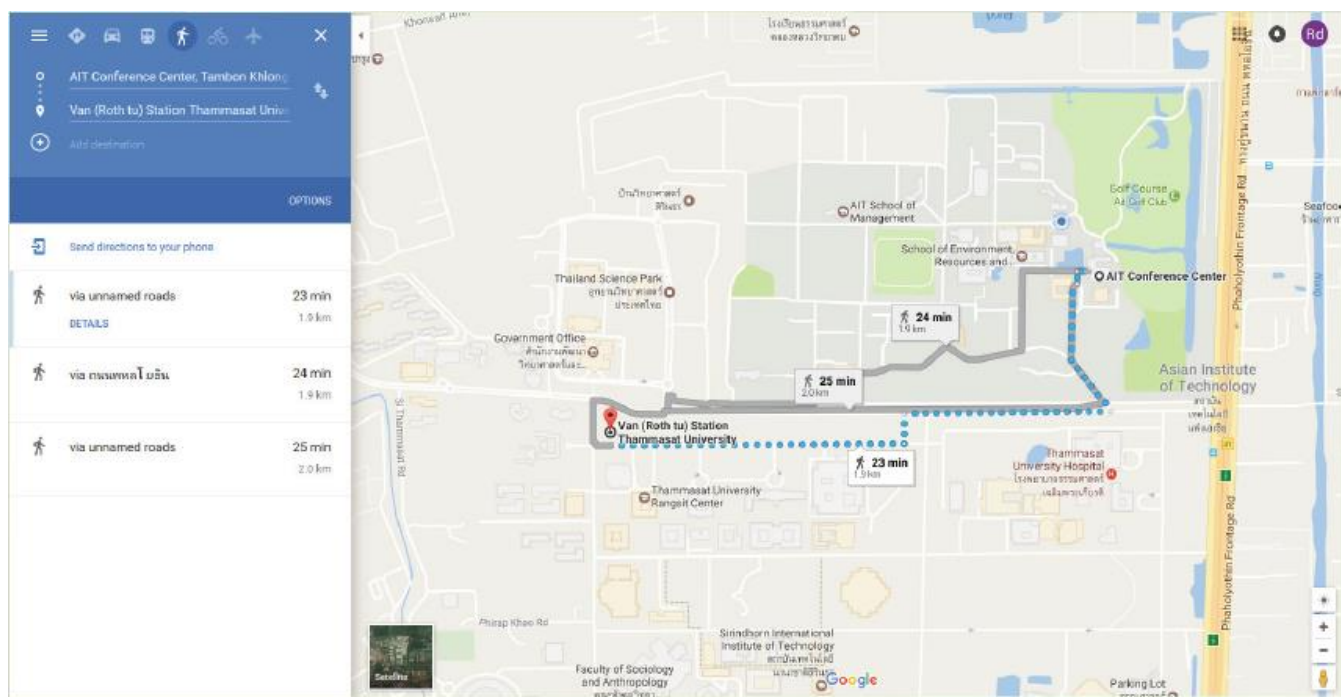
Taxi

The AITCC receptionist can help you arrange a taxi to the station, which will give you access to Bangkok city. It will cost anywhere between THB 150 and THB 200.

Van

There are vans from Thammasat University to Mo Chit (van route 118) and Victory Monument (van route 85) BTS stations till 21:00. There cost around THB 35.

Please see the map below for how to reach the van station at the Thammasat University
(GPS Location: 14.0771358,100.6051599)



Getting around Bangkok

You may wish to explore Bangkok using the Bangkok Mass Transit System (BTS) or Skytrain:

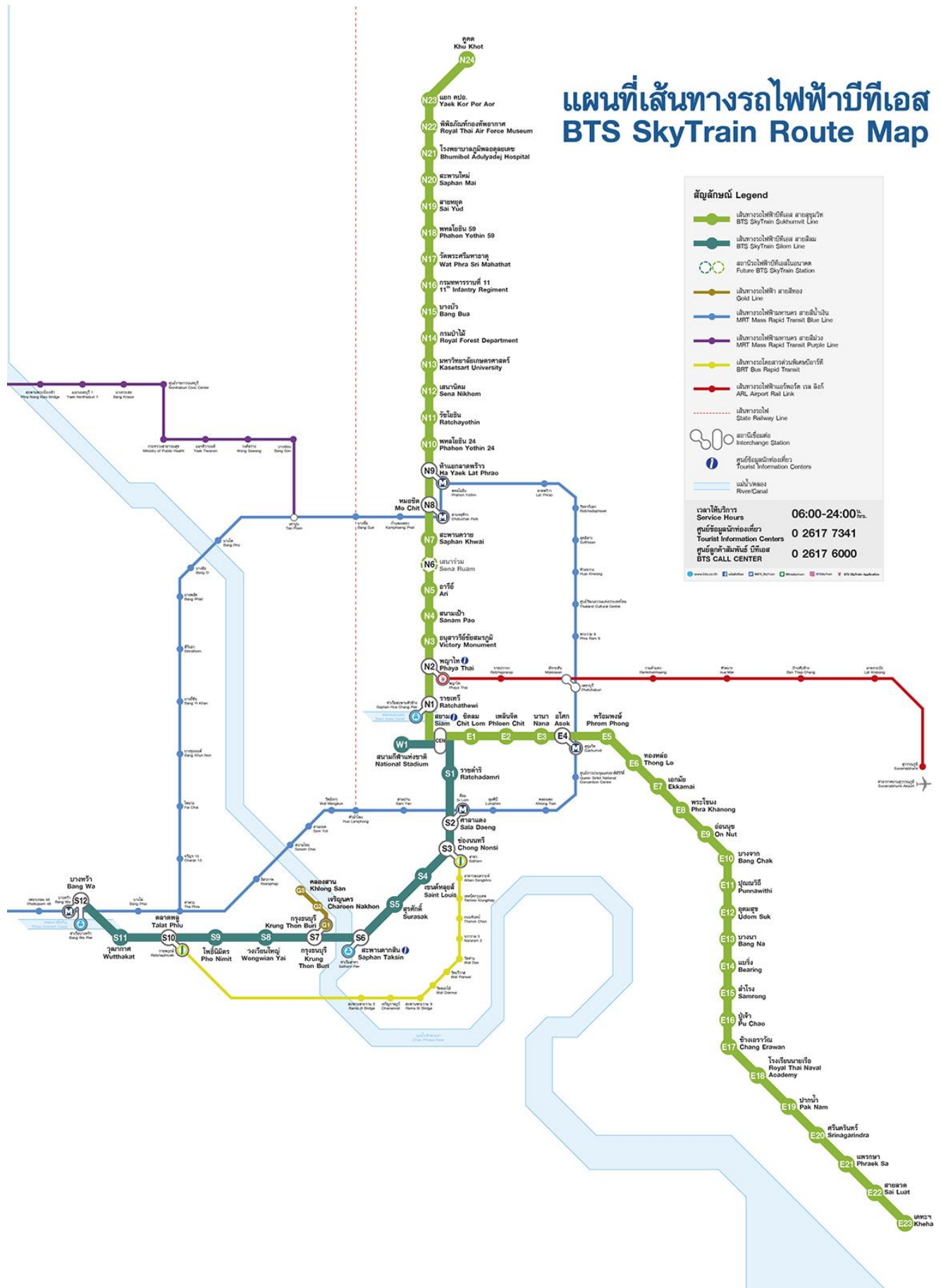
Subway – Metropolitan Rapid Transit (MRT) Route:

<https://www.transitbangkok.com/mrt.html>

Skytrain – BTS Route: <https://www.bts.co.th/eng/library/system-structuer.html>

Bangkok Mass Transit System Routes

แผนที่เส้นทางรถไฟฟ้าบีทีเอส BTS SkyTrain Route Map



Accommodation

We have blocked a room with daily breakfast and free Wi-Fi at AIT Conference Centre. Payment for the room accommodation from 18-24 September 2022 (**18 September check-in and 24 September check-out**) shall be covered by AIT-RRC.AP and will be paid directly to the hotel, except for the self-funded participants. The self-funded participants need to pay to the hotel themselves. The room cost includes daily breakfast, but any other extra expenses shall be covered by the participant upon check-out. Expenses will not be covered for participants who wish to stay before or beyond the official training period, except if it was agreed prior with organizer.

All participants are expected to cover all incidentals such as laundry service, domestic and international telephone calls and whatever extra facilities they use. Participants should clear them directly with the hotel upon check-out.

Facilities

Dining

There are several restaurants and food outlets on the AIT campus.

Main Cafeteria and **SU Snack Bar** provide international cuisine, which includes Indian, South and Southeast Asian(Halal). A cash card system is used at both; the cash card has a deposit of THB 10, which will be returned when the card is returned. The main cafeteria is open from 7:00 am to 8:30 pm and SU Snack Bar is open from 8:30 am to 10:00 pm every day.



West End (Som Tum) Restaurant serves local Thai food. It is open from 10:00 am to 8:30 pm



Pla-Too Meklong Restaurant serves local Thai food with a garden view of the golf court from 10:00 am to 11:00 pm every day.



Coffee Shops

Hom Krun Coffee (Administration building),
UFM Bakery House (Arcade), and **Inthanin Garden** (near the library)

Our green meetings policy

The environmental footprint of meetings large and small is gaining increasing attention worldwide and AIT RRC.AP is no exception. We are working towards reducing the environmental footprint of our activities and for that, we need your cooperation.

Public Transport

A key principle for choosing the hotel was ensuring that accommodation is located near public transportation and within walking distance of the training facilities. We hope you make good use of these advantages.

Vegetarian Meals and Coffee breaks

We'll try to ensure that participants will be offered vegetarian coffee and recommend choosing vegetarian food to highlight the value of vegetarianism and veganism as carbon-friendly dining alternatives.

Reduced paper and plastic use

As part of the efforts by AIT-RRC.AP to reduce the amount of plastic and paper used in its training programmes, there will be no plastic bottles at the conference facilities and **limited paper documents** will be distributed to participants. **Thus, participants are kindly requested and encouraged to bring their own notebooks/laptops to the event.**

General information

Attire

The participants are encouraged to **dress comfortably, and in business casual attire** during the meeting. The weather in Bangkok is usually warm and humid. Please bring appropriate clothing. For more information about Bangkok's weather, please visit www.tmd.go.th/en/province.php?id=37

Currency

Thai Baht is the local currency in Thailand. Major credit cards are accepted in big establishments. There are ATMs in Bangkok accepting both credit cards and regular debit cards. ATMs dispense Thai Baht notes.

Electricity in Thailand:

The electric power in Thailand is 220V running at 50Hz and the plug types used are either type A, type B, or type C*. A hybrid socket is almost universally found, which accepts a combination of the above plug types. Participants are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the AIT RRC.AP will not provide these.



Medical Emergency and Travel Insurance

All participants are strongly recommended to buy Travel and Medical Insurance by themselves before travelling. Medical emergency and hospital claims are NOT covered by AIT-RRC.AP in case of any accidents.

Emergency Contact Information

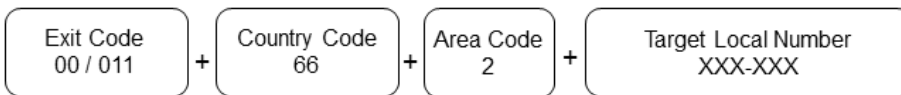
Tourist Police	Police (Emergency Call)	Ambulance and Rescue Call	Medical Emergency Call	Fire
1155	191	1554	1669	199

AIT RRC.AP Contact Information

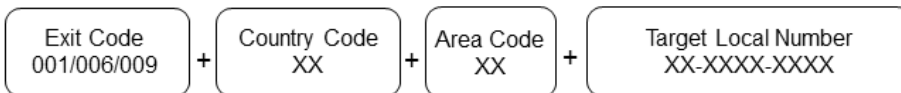
Organization	Name	Telephone and Email
AIT-RRC.AP	Mr. Uddhav Guragain	+66824230094 (WhatsApp) uddhav.guragain@ait.ac.th
AIT-RRC.AP	Dr. Ram Lal Verma	+66 86 989 2750 (WhatsApp) Ramlal.verma@rrcap.ait.ac.th
AIT-RRCAP	Mrs. Kristine Mendoza Perez	+66 87 559 7276 Kristine.Perez@rrcap.ait.ac.th



Calling to Thailand



Calling from Thailand



COVID -19 Vaccination and Protocols

The COVID-19 pandemic is still around us and there is high possibility of getting infection. The Government of Thailand passed the notification, with effect from 1 July 2022, that:

- (1) All foreign tourists traveling to Thailand must produce a COVID-19 vaccination certificate in addition to the required travel documents (passport, visa, etc.).
- (2) Alternatively, the unvaccinated or partially vaccinated tourists must produce a negative RT-PCR test or professional ATK within 72 hours of travel to Thailand.
- (3) Social distancing must be observed all the time.
- (4) Organizers of large gathering must consider sit-down set meals instead of a buffet. In case a buffet is organized, self-service is not yet allowed, and food servers must be well protected with masks and gloves.
- (5) Everyone is required to wear a face mask, most especially when social distancing cannot be strictly observed.